

**AGENDA
BOROUGH OF FOLSOM
COUNCIL MEETING
June 9, 2026**

MEETING CALLED TO ORDER:

SALUTE TO THE FLAG led by Mayor Glenn Smith

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the directives of the “Open Public Meetings Act”, pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons Ballistreri, Whittaker, Hadulias, Norman, Hoffman and Blazer

Also present: Mayor Glenn Smith, Attorney Angela Costigan and CJ Kaenzig Engineer, from Polistina & Associates

APPROVAL OF THE COUNCIL WORKSHOP MEETING MINUTES from May 19, 2026

APPROVAL OF THE COUNCIL MEETING MINUTES from May 19, 2026

Donna Joseph – Leafy D’Lites

MEETING OPEN TO PUBLIC:

CLERKS CORRESPONDENCE:

Borough Hall will be closed on Friday, June 19, 2026, in observance of Juneteenth Day

Borough Hall will be closed on Friday, July 4, 2026, in observance of Independence Day

Next E-Waste Drop-off Day is July 11, 2026, from 8:00 AM to 1:00 PM at the Borough garage.

ORDINANCES: (Introduction/First Reading)

**BOROUGH OF FOLSOM
ORDINANCE #-05-2026**

AN ORDINANCE AMENDING THE MUNICIPAL CODE AND CREATING A NEW CHAPTER 91 TITLED CONSTRUCTION, GENERAL REQUIREMENTS TO PROMOTE CLEAN AND SAFE WORKSITES WITHIN THE BOROUGH OF FOLSOM

WHEREAS, the Borough of Folsom recognizes the importance of maintaining clean and safe worksites to protect the environment, occupational safety, and public health; and

WHEREAS, it is imperative that contractors take measures to minimize the release of dust, trash, debris, plastic, and other contaminants from worksites, thereby reducing pollution and preventing harm to the environment and the community; and

WHEREAS, plastics and composite materials do not decompose, and overtime would break down to smaller and smaller particles: microplastics. Microplastic pollution disrupts ecosystems and can cause endocrine, digestive, and respiratory issues in animals including humans, and

WHEREAS, the Borough of Folsom seeks to regulate construction practices to ensure compliance with environmentally responsible and safe procedures;
NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Folsom as follows: Section 1-Chapter 91 Construction, General Requirements, clean and safe worksites shall be created as follows:

Article 1. Control of construction sites and contaminants

§91-1. Definitions

For the purposes of this ordinance, the following definitions apply:

- a. "Contractor" refers to any individual or entity engaged in construction, renovation, or maintenance to commercial or residential properties within the Borough of Folsom.
- b. "Worksites" shall include all outdoor and indoor worksites within the jurisdiction of the Borough of Folsom where construction, renovation, or related activities are taking place.

§ 91-2. Dust, Trash, Debris, and Plastic Control

Contractors operating within the Borough of Folsom shall implement all of the following to control dust, trash, debris, and plastic contaminants at their worksites:

- a. When cutting, drilling or sanding dust-producing materials, including but not limited to plastic, silica, fiberglass, pavers, or wood treated with chemical contaminants, contractors shall use a vacuum attachment on all saws when practical to minimize the release of dust and micro plastic particles
- b. Contractors shall cut, drill, and sand in enclosed spaces to keep dust levels to a minimum and facilitate ease of cleanup and prevent release of debris. These enclosed spaces may include tents to enclose the worksites or hoods made specifically for saws.
- c. Contractors shall cut, drill and sand pavers and tiles with wet saws and in enclosed spaces to keep dust levels to a minimum and facilitate ease of cleanup and prevent release of debris. These confined spaces should include tents to enclose the worksites.
- d. Contractors shall not engage in cutting, drilling, or sanding activities without placing a tarp under power tools to catch debris and contaminants.
- e. Contractors shall tarp their work areas and clean-up all trash and debris generated from work of the day [e.g. dust particles, microplastics, and saw dust] a minimum of once a day to prevent the dispersion of dust, trash, debris, and plastic contaminants.
- f. Contractors shall clean up all contaminants before leaving their worksites, ensuring that no waste is left behind nor can be blown into areas beyond the worksite and/or property.
- g. Contractors must separate waste and recyclable materials, such as cardboard, and dispose of trash and debris in accordance with all ordinances and State laws.

§91-3. Prohibition on Storm Drain Disposal

Contractors are strictly prohibited from blowing or disposing of debris, dust, or plastic contaminants into storm drains. All contractors must dispose of waste materials properly in accordance with existing municipal waste disposal regulations.

§ 91-4. Compliance and Enforcement

a. Notice of this ordinance shall be given with each new permit issued for construction, renovation, and related activities.

b. The Borough of Folsom may conduct inspections of worksites to ensure compliance with this ordinance. Any person who violates, fails, or refuses to comply with this chapter or any part or section thereof, shall, upon conviction be fined.

c. Fines shall be imposed by the Borough of Folsom as follows:

- 1- First offense- a warning.
- 2- Second offense -up to \$1,000.
- 3- Third or subsequent offense-\$2,500
- 4- Each day is considered a separate offense.

d. Contractors are responsible for informing their employees and subcontractors of the requirements and obligations set forth in this ordinance.

Section 2. Repealer

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Borough of Folsom inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 3. Severability

If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4. Effective Date

This ordinance shall take effect upon its passage and publication, and as otherwise provided for by law.

**Borough of Folsom
ORDINANCE# 06-2026**

ORDINANCE OF THE BOROUGH OF FOLSOM AMENDING THE MUNICIPAL CODE AND CREATING A NEW CHAPTER 201 ARTICLE I TITLED SPECIAL EVENT PERMITS ON PRIVATE PROPERTY

WHEREAS, the Council of the Borough of Folsom finds it necessary and proper to create a new Ordinance regulating special events and issuing special event permits for property owners who desire to conduct said events on private property that are open to the public; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that Chapter 201 shall hereby be created as follows:

SECTION 1. Chapter 201 of the Code of the Borough of Folsom shall hereby be entitled, "Special Event Permits on Private Property" and shall read as follows:

Article I shall state:

§ 201-1. Definitions.

For the purpose of this section, the following terms shall have the meanings indicated:

SPECIAL EVENT — Any exhibition, show, athletic contest, running race, bike-a-thon, block party, parade, entertainment, meeting, gathering of a group of persons, animals or vehicles or any combination thereof or other similar event sponsored by an organized group or individual having similar or common purpose or goal, occurring on or proceeding on private property within the Borough where the special event would significantly:

- a. Disrupt the normal flow of vehicular traffic along a public road or require a public road to be blocked that is open to the public; or
- b. Is reasonably expected to have a substantial impact on other private or public places; or
- c. Occurs no more than 2 times a year and the event lasts no longer than 8 consecutive hours; or
- d. Is reasonably expected to cause or result in more than 50 persons gathering in a private space; or
- e. Is open to the public.

§ 201-2. Application for permit.

A. An application for a permit to conduct a special event shall be made to the Borough Clerk in writing by the person, persons or organization sponsoring said event. Such application shall provide the following information:

- (1) The name, address and telephone number of the person requesting the permit.
- (2) The name, address and telephone number of the organization or group he or she is representing.
- (3) The name, address and telephone number of the person or persons who will act as chairman of the special event and be responsible for the conduct thereof.
- (4) The purpose of the event.
- (5) The estimated number of persons to participate in and attend the event.
- (6) The estimate number and type of vehicles, if any, to participate.
- (7) The date and time of the event, including any set-up or clean-up period.

(8) The location where the event is to be held, including the specific assembly and dispersal locations and the specific route and the plans for assembly and dispersal of the participants.

(9) The attachment of any other required licenses or permits where appropriate.

(10) The type, size description, and location of any signs to be erected in connection with the event.

(11) Any further information that officials of the Borough determine to be necessary to properly provide for traffic control, crowd control and protection of the general public

B. A non-refundable application fee of \$100 shall be required with all applications except in cases wherein the organized group or individual is recognized as a public charity by the State of New Jersey or the IRS, and the applicant submits a determination letter, or the special event is for political discourse, debate or other protected First Amendment activities.

§ 201-3. Review of application; issuance or denial of permit.

A. The application for a special event shall be reviewed by the appropriate officials of the Borough of Folsom for compliance with this article and other ordinances, community standards, scheduling conflicts, special services required, and any other further information required. Upon full review of the application and the recommendations for approval or denial, the Borough Clerk shall be authorized to issue a permit for the special event if approved. Approval or denial of such permit shall be made within 15 days of receipt of a complete application by the Borough. The permit may be approved with special conditions placed on the applicant if warranted and for good cause as determined by the discretion of the Borough Clerk or other appropriate Borough officials including requiring the installation of temporary traffic control devices. The permit is contingent on the possession of any other permits or licenses required by local state laws and regulations.

B. Applications can be denied at the discretion of the Borough. The Borough shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon other good cause shown. Good Cause to deny an application shall include the inability to impose reasonable conditions on the application which would otherwise ensure the health and safety of the public or the Applicant's refusal to comply with said conditions.

C. Priority order of applications.

(1) Applications for special events will be scheduled on a first-come-first served basis. When more than one complete application is received for the same date(s), the following priority order will apply:

(a) Meetings or events directly sponsored by the Borough, Borough employees for municipal purposes, and events directly sponsored by the Borough Emergency Services Departments.

(b) Meetings of Municipal advisory boards and committees.

(c) Meetings or events directly sponsored by Borough Departments and/or employees for municipal purposes.

(d) Meetings held for the discussion of municipal issues.

(e) Youth recreational activities or service organizations.

(f) Adult member organizations.

(2) In all instances, priority is given to Folsom Borough residents.

§ 201-4. Time limit for applications.

Applications for such special event permits shall be made to the Borough of Folsom not less than 30 days in advance of the date on which said special event is sought to be held.

§ 201-5. Signs.

Any signs erected in connection with a properly approved special event shall be removed within 24 hours of the conclusion of the event.

§ 201-6. Special conditions; street closings.

Any permit issued under this article may contain conditions reasonably calculated to reduce or minimize dangers to vehicular or pedestrian traffic and the public health, safety and welfare including, but not limited to changes in the date, time, duration or number of participants or attendees as requested by the applicant. Further, for the purposes of public safety and welfare, the Borough may require and order the temporary closing of streets and/or the temporary prohibition of parking along such streets during the event, and shall direct the posting of property warning signs in connection with said event, as provided by law.

§ 201-7. Insurance/indemnification.

A. The holder of a special events permit shall furnish proof of liability insurance coverage to the Borough at least 10 days prior to the event, in the amount of one million dollars, general liability and property damage coverage..The insurance shall cover the entire period of the event including the set-up and clean-up periods. The Borough of Folsom shall be named on the policy as an additional insured.

B. The holder of a special events permit shall agree in writing to indemnify, save harmless and defend the Borough of Folsom, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the Borough, from and against any and all claims, losses, costs, attorneys' fees, damages, or injury, including death and/or property loss, expense claims or demands arising out of holder's use of the named facilities, including all suits or actions of every kind or description brought against the Borough, either individually or jointly with holder for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by holder, or through any negligence or alleged negligence in safeguarding the facility(ies), participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault of the holder, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the holder.

C. Applicants granted special events permits are responsible for the proper supervision of all participants and spectators.

§ 201-8. Permit nontransferable.

A special event permit shall be valid for the applicant thereof and shall not be transferable to any other individual, corporation, group or organization.

§ 201-9. Fees for Municipal services.

If it is determined by the appropriate officials of the Borough of Folsom that additional materials or personnel costs shall be required for the purpose of maintaining the general health, safety and welfare of attendees or participants in the special event, or the community in general, the Borough reserves the right to require reimbursement of such costs. If reimbursement is required, the holder of the permit shall deposit with the Chief Financial Officer a sum of money to be determined by the Borough to be a reasonable estimate of the costs required. The Chief Financial Officer will make the determination when said deposit is required. After the conduct of the special event, the holder of the permit shall be required to pay the Borough any additional amount determined to be due in reimbursement of the Boroughs costs within 30 days. In the event that the sum of money so deposited in advance exceeds the funds needed, the Borough shall refund any excess deposit within 30 days after the holding of said special event. Services and Borough personnel covered by this section shall include but not be limited to additional fire, and public works service personnel.

§ 201-10. Violations and penalties; when effective.

A. Any person, firm, corporation, partnership or other entity violating the provisions of this article shall be subject to a fine not to exceed \$500.00.

B. This article shall take effect upon its adoption and publication as provided by law.

§ 201-11. Appeal procedure.

Any applicant shall have the right to appeal the denial of any permit under this article to the Borough . The denied applicant shall make the appeal within five days after receipt of the denial by filing a written notice of appeal with the Borough Clerk. The Council of the Borough shall act upon the appeal within 30 days after receipt of the same.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, paragraph, clause or provision of this ordinance shall be adjudged to be invalid, such adjudication shall apply only to such action, subsection, paragraph, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon passage and publication in the manner required by New Jersey law

RESOLUTIONS:

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 2026-54** A RESOLUTION RENEWING ALCOHOLIC BEVERAGE LICENSES WITHIN THE BOROUGH OF FOLSOM
- 2026-55** RESOLUTION ACCEPTING THE RESIGNATION OF JAMES WHITTAKER AS OFFICE OF EMERGENCY MANAGEMENT COORDINATOR
- 2026-56** A RESOLUTION HIRING A FULL TIME LABORER FOR THE PUBLIC WORKS DEPARTMENT
- 2026-57** A RESOLUTION ACCEPTING THE ENGINEER'S PROPOSAL FOR CONSTRUCTION SERVICES FOR THE FY2025 CDBG PROJECT

SOLICITOR'S REPORT:

FIRE CHIEF'S REPORT:

ENGINEER'S REPORT:

MAYOR'S REPORT:

COUNCIL MEMBER'S COMMITTEE REPORTS:

MEETING OPEN PUBLIC:

PAYMENT OF BILLS IN THE AMOUNT OF: \$21,583.70

School Portion: **\$188,585.00**

Please visit the Borough of Folsom website at www.folsomborough.com and the Folsom Facebook page for updated Borough information.

The next regular meeting of Mayor and Council will be held on Tuesday, **July 14, 2026**, starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12th Street, Folsom, NJ

ADJOURNMENT

The items listed on this tentative Council Agenda are subject to change any time after printing or during the Council Meeting. Since this Council Agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final Agenda or those matters added and discussed by the Mayor and Borough Council. Please contact the Borough Hall or visit our website to obtain updates at www.folsomborough.com.

